

PRACTICE LEARNING FOR NURSE, NURSE ASSOCIATES AND MIDWIVES

FOCUS GROUP PARTICIPANT INFORMATION SHEET

Background: what is the purpose of the study?

The Nursing and Midwifery Council has commissioned the [Nuffield Trust](#) (an independent UK think tank) and the [Florence Nightingale Foundation](#) (a UK charity for nurses and midwives) to investigate potential reforms to practice learning, and innovations learning from across the UK devolved nations as well as internationally.

The study investigates a number of issues, including:

1. The role and purpose of practice learning across the UK and how this differs to other countries.
2. Factors which influence the design of practice learning across the UK and internationally.
3. Different models and opportunities for practice learning, and how are these are being implemented (e.g. simulation, variation in practice hours) and the impacts of these different models.
4. Factors which enable or hinder effective, high-quality, equitable and inclusive practice learning. This may include: protected learning time; measures to ensure equity and inclusion; differences by settings or specialties; and commissioning and funding policy and practice.

Why have I been invited?

You are invited to take part in a focus group to explore some of these issues. This will take place online via MS Teams and will last up to one and a half hours. These will be facilitated discussions with some questions for prompts but mainly about hearing what you'd like to tell us. It will explore broad themes around practice learning.

Do I have to take part?

No, taking part in this study is entirely voluntary and you can withdraw at any time if you later change your mind, without giving a reason.

What will happen if I decide to take part?

If you are happy to take part in a focus group, a researcher will ask you to verbally consent to take part at the start of the focus group.

The information shared in the discussion will be used to provide further context and explanation to the issues raised in the wider study. Everything discussed at the focus group will be kept confidential and the information we report will be anonymous. We may use direct quotes in our research but these will not be attributed to you.

The focus groups will be conducted by Nuffield Trust and Florence Nightingale Foundation staff. Your name, contact details, transcripts and recordings will not be shared with the Nursing and Midwifery Council or any other people outside of the research team. However, please note that

your data will be shared with the relevant Continuing Professional Development (CPD) team at Florence Nightingale Foundation in order to produce your certificate counting towards CPD hours, unless you request otherwise.

We plan to audio record and transcribe the focus group discussion to aid our analysis. In line with the Nuffield Trust's research guidelines, these recordings will be sent and stored securely with access restricted and only processed in the UK, and will be retained for a two-year period before being destroyed. All participant information is stored in our UK based IT systems which are accredited to the ISO 27001 information security standard. Full details of your rights are available at: <https://www.nuffieldtrust.org.uk/resource/privacy-notice>.

What are the benefits of taking part?

For registrants, the focus groups are accredited as participatory learning, counting towards your CPD hours. A certificate will be provided by the Florence Nightingale Foundation upon completion of the focus group.

The focus groups offer you the opportunity to share your experiences, learn from peers working across different settings, and to shape policy recommendations to improve practice learning across the UK.

What happens if I tell you something that concerns you about my health or welfare or that of the person that I care for?

In the unlikely event of this happening, we will discuss with you how this should be addressed. If necessary, to protect you and the person you care for, we will report your concern to the appropriate person or bodies.

Further information

If you have any queries about the project or your participation, please do not hesitate to contact the research team:

Billy Palmer, Senior Fellow at the Nuffield Trust: William.Palmer@nuffieldtrust.org.uk

Lisa Plotkin, Head of Policy and Influence, Florence Nightingale Foundation: Lisa@florence-nightingale-foundation.org.uk

If you have any concerns about data privacy, please contact the Nuffield Trust directly in the first instance using the contact details above.

If you lodge a complaint but are not content with the outcome, you may apply directly to the Information Commissioner for a decision (available at The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, 0303 123 1113) or make a complaint to the Charities Commission.

Local Data Protection Privacy Notice

The Data Controller, responsible for keeping your information secure in relation to the above services is: The Nuffield Trust for Research and Policy Studies in Health Services, 59 New Cavendish Street, London, W1G 7LP, 0207 631 8450.

The Nuffield Trust Data Protection Officer provides oversight of Nuffield Trust activities involving the processing of personal data, and can be contacted at dataprotection@nuffieldtrust.org.uk.

This 'local' privacy notice sets out the information that applies to this particular research. Further information on how the Nuffield Trust uses participant information can be found in our 'general' privacy notice: For participants in health and care research studies, click here or simply visit <https://www.nuffieldtrust.org.uk/resource/privacy-notice>.

The information that is required to be provided to participants under data protection legislation (GDPR and DPA 2018) is provided across both the 'local' and 'general' privacy notices. We seek to collect names, email addresses and place of work. The lawful basis that will be used to process your personal data is 'consent'. The lawful basis for the research we are undertaking is 'legitimate interest'.

Your personal data will be processed so long as it is required for the research project. If we are able to anonymise or pseudonymise the personal data you provide we will undertake this, and will endeavour to minimise the processing of personal data wherever possible. If you are concerned about how your personal data is being processed, or if you would like to contact us about your rights, please contact Nuffield Trust, Tony Harbon, as data protection officer, in the first instance at dataprotection@nuffieldtrust.org.uk.